

Traffic Flow Process at Caribbean Festival (Carifest)

West River Road N

1.0 PURPOSE

Establish and deploy a traffic flow process for the festival. This is a proactive method to eliminate co-mingling of patrons and vehicular traffic. The process also details parking plans at the festival.

- 1.1 Traffic is allowed to enter the festival general area, for 'load in', beginning at 6 am until ½ hour prior to the official start time of the festival
- 1.2 The process contains traffic, while maintaining open traffic lanes to accommodate emergency vehicles
- 1.3 Traffic is allowed to enter the festival general area, for 'load out', beginning at 10:30 pm, ½ hour after the official close of the festival. Volunteers will monitor traffic flow into the festival
- 1.4 Road closure (barricades and signage) remain in place until all major objects are removed from right of way
- 1.5 No vehicle is allowed beyond barricades except for emergency, local business access & vehicles used for the parade
- 1.6 Golf carts will be used by 'Officer in Charge' to facilitate patrol activities and enable physical contact with other police officers.

2.0 TRAFFIC IS CONTROLLED BY USING:

- 2.1 **Barricades** at appropriate entrances to block or steer traffic into designated parking areas.
 - 2.1.1 Barricades remain in place until all major objects have been removed from the parkway.
 - 2.1.2 Volunteer or paid staff will monitor barricades until major objects have been removed from the parkway.
- 2.2 **Signage** to direct traffic to parking areas, indicate 'no parking' areas and warn drivers of potential danger ahead.
- 2.3 **Cones** where necessary to aid traffic flow.
- 2.4 **Volunteers or paid staff** to help maintain traffic flow.

3.0 SITE PLAN

- 3.1 See attached file: *CARIFEST SITE PLAN rev B.pdf*

4.0 CONTROL AT ENTRANCES

4.1 Broadway Entrance:

- 4.1.1 Establish a **permanent block** (concrete barricades) at the Broadway and West River Road traffic light.
- 4.1.2 Vehicles cannot enter or exit the festival, except emergency vehicles.
- 4.1.3 Volunteers who man the admission booth at this entrance are available to open the block in case of emergency

- 4.1.4 Barricades remain in place until the end of the festival when all major objects are removed from the right of way

4.2 Plymouth Entrance:

- 4.2.1 One of two entrances used for entry into the Carifest site
- 4.2.2 No barricades at the Plymouth and West River Road intersection (traffic light)
- 4.2.3 Barricades (concrete barriers) set up at opening on West River Road (north of traffic light). Admission entrance (booth) is established at this point.
 - 4.2.3.1 Traffic directed into designated parking areas
 - 4.2.3.2 Patrons park vehicles, before entering festival

4.3 Seventeenth (17th) Ave Entrance:

- 4.3.1 Barricades (Concrete Barriers) will be used to direct vehicles into Pioneer Metals parking lot, immediately after vehicle comes through the admission booth
- 4.3.2 Pioneer Metal Finish employees typically use this entrance to access their parking lot on the day of the festival
- 4.3.3 All vehicles will enter and exit the parking lot at this one opening to the lot
- 4.3.4 Barricades will block other two entrances to the parking lot to prevent vehicles exiting at these areas
- 4.3.5 No vehicles allowed to park on 17th Ave beyond the entrance

4.4 West River Road right of way:

- 4.4.1 Vendors 'Load in' between 6 am and ½ hour prior to festival start time
- 4.4.2 No vendor or other vehicle allowed on site after event start time
- 4.4.3 Vendor traffic allowed for 'load out' 1/ hour after the official close of the festival